

6<sup>th</sup> December 2011

Dear Parent/Guardian

**RE: Online Applications Friday 9<sup>th</sup> and Wednesday 14<sup>th</sup> December**

I am writing to inform you that the your child will be applying for courses using the online system in school on either **Friday 9<sup>th</sup> and Wednesday 14<sup>th</sup> December in** their period lessons. The online application website your child will be using is [www.logonmoveon.co.uk](http://www.logonmoveon.co.uk).

The East Riding and Hull Area Prospectus is a single website source of information on all courses and training opportunities available across the East Riding and Hull. Your child will be able to search for a subject, a course or for a particular school, college or training provider. It will help them make choices as it contains a wealth of information covering what they will learn as well as what other people have experienced on these courses. All colleges, sixth forms, work based learning and Apprenticeship training organisations are listed. It is vital they make decision about the course they would like to apply for.

In preparation for the application session we will be running in school your child will need to look through the 16-19 search on the website ([www.logonmoveon.co.uk](http://www.logonmoveon.co.uk)) and identify a course(s)/college(s) they would like to apply to. Your child can apply for more than one course (4 subjects in the case of AS levels) and college. If your child in interested in apprenticeship it is strongly recommended they have a back up of college. All of the information on how to apply is available on our school website. [www.maletlambert.co.uk](http://www.maletlambert.co.uk)

It would be beneficial for your child to bring in prospectuses of college/apprenticeship handbook they wish to apply to(see form enclosed with this letter). To ensure they have their password and if have completed details of work experience, personal profile and personal statement.

It is vital your child completes the application process. If you have any queries please do not hesitate to contact me.

Yours sincerely



Mr S Logan

Business Champion

Mrs S Ellerington

Year 11 Learning Coordinator