



Traditional **Values** Contemporary **Aspirations** Creative **Curiosity**
6th May 2016

Dear Parent/Carer

Re: Lunchtime Arrangements

I hope that this letter finds you all well. We are now settling in to arguably the busiest half term of the year here at Malet Lambert. I'm pleased to see how positive our school attendance has been since our return, alongside the positive attitudes of our pupils. My thanks to you all.

You will be aware from our school website and social media that we are constantly reviewing our school policies to ensure that they are clear, fair and conducive to effective teaching and learning. I write to you, as I wanted to be clear on current lunchtime arrangements for our pupils.

As things stand, we allow pupils in Years 8-11 to choose to leave the school site at lunchtime (12:15pm – 1:10pm) if they want too. We also provide numerous excellent dining options for those pupils to remain in school if they would prefer. Some pupils choose to go out, some pupils stay in school and others do a combination of the two during the week.

All Year 7 pupils are not permitted to leave the school site at lunch time and this continues to be the case. A Year 7 pupil leaving the site at lunchtime without prior permission will be seen and recorded as truanting. This message has been made clear since the beginning of the academic year.

If you have a child in Years 8-11, please have a conversation with them at home regarding your expectations of them as a parent. Whilst we have this policy, it is essential that you are happy, and know your child's whereabouts over the lunchtime period.

If you explicitly do not want your child to leave the school site at lunchtime, then it is essential that you let your child's Progress Leader know via e-mail please by sending a message for their attention to:
enquiries@maletlambert.hull.sch.uk

If this is the case, your child needs to ultimately take responsibility for staying in school over the lunch period. Policing and registering 1500 pupils' lunchtime arrangements individually during the lunch period is not realistic and so whilst every effort will be made to keep your child in school, ultimately they need to take responsibility to adhere to your instructions.

Please note: We do not need to hear from you via e-mail if you are happy for your son/daughter to leave school at lunchtimes; only if you're forbidding them from leaving the site.

Safeguarding our pupils is our number one priority at Malet Lambert and so we need to work in partnership to ensure that as parents you are fully aware of where your child will be at all times of the school day.

It goes without saying, that if we hear of any pupils misbehaving or damaging the reputation of our school in the local community, they will be sanctioned in line with the school behaviour policy and kept in school. You will of course be informed should this be the case.

If you have any questions about this, then they should be addressed to your child's Progress Leader.

Many thanks in advance of your continued support.

Yours faithfully

Patrick Sprakes
Head of School