



## 📌 WHOLE SCHOOL INFORMATION

### Informing School of Absence

If a pupil is going to be absent from school for any reason please let the attendance team know as soon as possible. They can be contacted by the following methods.

Text – 07860 055658

Email – [attendance@maletlambert.hull.sch.uk](mailto:attendance@maletlambert.hull.sch.uk)

Phone – 374211 option 1

### Christmas Appeal 2023

Malet Lambert School have pledged to support a Hull based foodbank again for Christmas 2023. We would like again to donate to the Hull Unity Shop to allow it to give support to individuals and families in need. Alongside this, we would also like to donate to the Hull Help the Aged shoe box appeal. Christmas can be a lonely time of the year for many older people across Hull & East Yorkshire. Christmas Shoe Box Hampers will be given to older people across Hull and East Yorkshire where we hope that these Shoe Box Hampers will put a smile on people's faces at Christmas time. We will use donated items to make up a number of shoe box gifts to donate to this appeal.

We recognise that not everyone is able to donate and we would not want anyone to feel any pressure to, but if you feel you can, any items would be much appreciated.

If you would like to support our collective donation, pupils can bring items into school and pass them to their **tutor or drop in a collection box before morning registration**. Collection boxes will be located in these places:

- House offices
- LRC

Items that are suitable to donate include:

- Tin Veg, Tin Meat, Tin Ham, Tin Fish,
- Dry goods e.g. Pasta/ Rice/Noodles/ Instant mash
- Jars of pasta sauce/ curry sauce etc
- Fray Bentos Pies, Tin chilli, Tin curry, Tin Meatballs
- Rice Pudding, Tin Sponge, Tin Fruit
- Custard
- Bottles of cordial/squash
- Boxes of cereal
- Jam, marmalade, chocolate spread
- Tea, Coffee, Hot Chocolate.
- Biscuits, chocolates, Selection boxes,
- Savoury Treats/snacks

The deadline for donations is: **Monday 18th December 2023**

Thank you in anticipation of your support.



## **SAFEGUARDING CORNER**

### **Report Concerns To Us - Promptly, Factually And In The Way That Works Best For You**

In every school, parents will rightly on the rare occasion raise safeguarding concerns about their child in respect of behaviours inside and outside of school

We welcome being told and we want to help

Please support us, your child and the process by reporting matters

#### **Promptly**

We know just how busy you all are but the best time for us to gather information is when it is all still "fresh" in the minds of all concerned. We all know how challenging it can be to remember back to something that happened just a few days earlier. So always report but aim to report promptly please

#### **Factually**

If your child comes home with a worrying account then you have every right to share those worries. Clearly you will listen carefully to your child but please try to then re-visit their account and consider bullet pointing some of the key facts. By asking some follow up questions it can help the investigation process that the school will follow when you get in touch

#### **In A Way That Works Best For You**

We know just how busy you all are and that you will want or need to use a different way of sharing concerns but some ways will be more effective than others

Please consider;

- Using the PAWS "app" at certain times
- Make use of the pupil planner to communicate requests for call backs
- Email enquiries with a short summary of the issue and clear guidance on the best way and time to contact you back
- Book a face to face appointment - but to avoid disappointment or frustration always avoid simply turning up to school without a pre-arranged appointment



## **USEFUL INFORMATION & LINKS**

Access the Malet Lambert website:

 [maletlambert.co.uk](https://maletlambert.co.uk)

General enquiries email:

 [enquiries@maletlambert.hull.sch.uk](mailto:enquiries@maletlambert.hull.sch.uk)

Report a pupil absence or appointment:

 [attendance@maletlambert.hull.sch.uk](mailto:attendance@maletlambert.hull.sch.uk)

Purchase school items, including planners:

 [shop.maletlambert.co.uk](https://shop.maletlambert.co.uk)

Follow us on Facebook:

 [facebook.com/maletlambertofficial](https://facebook.com/maletlambertofficial)

Follow us on Twitter:

 [twitter.com/maletlambert](https://twitter.com/maletlambert)

Form Tutor email addresses:

 [Form Tutors](#)

House Team email addresses:

 [Contacts](#)

Important letters & copies of the newsletter:

 [Important Letters/Newsletters](#)

School Year with Key Dates, 2023-2024:

 [Term Dates 2023-2024](#)

School Year with Key Dates, 2024-2025:


 [Term Dates 2024-2025](#)

Pastoral and Well-being Support (PAWS):



 [P.A.W.S for Thought](#)

PE After School Clubs

 [PE Clubs Term 1](#)

- ▶ If you cannot access the ParentApp, please contact reception
- ▶ If you need a copy of your ParentPay activation code, please contact reception
- ▶ If you need a hard copy of any of the items in this newsletter, please contact reception
- ▶ To inform us that your child will be absent from school, please text:  **07860 055658** (you may wish to save this number into your phone as *Malet Lambert Absence*).

Alternatively:

- call the Attendance Office,  **374211** (option 1)  
**or**
- email  [attendance@maletlambert.hull.sch.uk](mailto:attendance@maletlambert.hull.sch.uk)
- ▶ The school can be emailed via: [enquiries@maletlambert.hull.sch.uk](mailto:enquiries@maletlambert.hull.sch.uk)
- ▶ If you change your email address or any contact details, please let us know as soon as possible by emailing [enquiries@maletlambert.hull.sch.uk](mailto:enquiries@maletlambert.hull.sch.uk)

## THINGS TO REMEMBER


### COLLECTING PUPILS FROM SCHOOL

If you are collecting your child from school, for whatever reason, you must bring ID, if someone else is collecting your child on your behalf, they must also bring ID and must be an emergency contact on our SIMS record.

### PARENTS/CARERS VISITING THE SCHOOL

As you are aware we are a very large secondary school and staff time is always taken up with appointments and duties. If you do need a face to face appointment with any member of staff, you will need to book a pre-arranged appointment. Please contact the school to arrange this. Unfortunately, if you do decide to come to the school without an appointment, the time you will be waiting to see a member of staff cannot be determined.

### MALET LAMBERT SHOP

If you wish to purchase a pupil planner or revision guides please remember these are available via the  [Malet Lambert Shop](#) and not your individual ParentPay account.

### FIZZY AND ENERGY DRINKS

Please be reminded that pupils are not permitted to bring Energy and fizzy drinks into school, this now also includes the new PRIME drink. Any pupils found with any types of these drinks will have them confiscated and disposed of.

### LUNCHTIME

You must ensure that your children have money in their ParentPay accounts to pay for their lunch each day



## DATES FOR YOUR DIARY

| Date  | Item   |
|---|--|
| Thursday 23 <sup>rd</sup> November 23                           | Flu Vaccinations (Full details to be confirmed)          |
| Friday 24 <sup>th</sup> November 23                             | Flu Vaccination (Full details to be confirmed)           |
| Tuesday 28 <sup>th</sup> November 23                            | Ski Trip Information Evening                             |
| Thursday 30 <sup>th</sup> November 23                           | Year 9 Options Evening                                   |
| Thursday 7 <sup>th</sup> December 23                            | Achievement Evening                                      |
| Thursday 14 <sup>th</sup> December 23                           | Christmas Concert  |
| Thursday 14 <sup>th</sup> December 23                           | Christmas Lunch  |
| Friday 22 December 23   | End of Term  |
| Monday 25 <sup>th</sup> Dec 23 – Fri 5 <sup>th</sup> Jan 24     | Christmas Holidays                                       |
| Monday 8 January 24   | Staff Training Day                                       |
| Tuesday 9 <sup>th</sup> January 24                              | Pupils return after Christmas Break                      |
| Thursday 11 <sup>th</sup> January 24                            | Year 9 Band A/B Progress Evening                         |
| Wednesday 17 <sup>th</sup> January 24                           | Year 9 Band C/D Progress Evening                         |
| Thursday 1 <sup>st</sup> February 24                            | Year 11 Band A Progress Evening                          |
| Wednesday 7 <sup>th</sup> February 24                           | Year 11 Band B Progress Evening                          |
| Friday 9 <sup>th</sup> Feb 24 – Sat 17 <sup>th</sup> Feb 24     | Ski Trip   |
| Mon 12 <sup>th</sup> Feb 24 – Fri 16 <sup>th</sup> Feb 24       | Spring Half Term   |
| Monday 19 <sup>th</sup> Feb 23                                  | Pupils return to school                                  |
| Wednesday 28 <sup>th</sup> February 2024                        | Year 9 & Year 11 Sociology Groups Prison Me No Way (NRI) |
| Wednesday 28 <sup>th</sup> February 2024                        | Year 8 HPV   |
| Thursday 7 <sup>th</sup> March 24                               | Year 7 Band A/B Progress Evening                         |
| Wednesday 13 <sup>th</sup> March 24                             | Year 7 Band C/D Progress Evening                         |
| Thursday 21 March 2024  | End of Term  |
| Friday 22 March 2024  | Staff training   |
| Monday 25 <sup>th</sup> March – Friday 5 <sup>th</sup> April 24 | Easter Holidays  |
| Monday 8 April 2024   | Pupils return to school after half term                  |
| Friday 12 <sup>th</sup> April 2024                              | Year 9 DTP/MEN   |
| Thursday 18 <sup>th</sup> April 24                              | Year 8 Band A/B Progress Evening                         |
| Wednesday 24 <sup>th</sup> April 24                             | Year 8 Band C/D Progress Evening                         |
| Monday 6 May 2024   | May Day Bank Holiday                                     |
| Wednesday 8 <sup>th</sup> May 2024                              | Relevant Y8 & Y9 Pupils HPV/DTP/MEN Catch ups            |
| Monday 13 <sup>th</sup> May – Friday 17 <sup>th</sup> May 24    | Year 10 Work Experience Week                             |
| Monday 27 May – Friday 31 May 2024                              | Summer Half Term   |
| Monday 3 <sup>rd</sup> June 24                                  | Pupil return to school                                   |
| Thursday 20 <sup>th</sup> June 24                               | Sports Day Trials  |
| Thursday 27 <sup>th</sup> June 24                               | Year 11 Prom   |
| Thursday 4 <sup>th</sup> July 24                                | Sports Day   |
| Thursday 11 <sup>th</sup> July 24                               | Transition Event   |
| Friday 19 <sup>th</sup> July 24                                 | Last Day of Term   |
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